

HIGHMORE-HARROLD SCHOOL DISTRICT 34-2 PROCEEDINGS

May 13, 2024

The Highmore-Harrold Board of Education met in regular session on May 13, 2024 in the Business Classroom at 7:00 p.m. Members Present: Vice President – Paula Haiwick, Amy Hoffman, Jennifer Semmler, Derek McCloud, Dusty Mitchell, Kristi Effling. Members Absent: Jim Stephenson. Others Present: Superintendent/SPED Director - Quinton Cermak, Business Manager – Stacey Hamlin, Mary Ann Morford, Morgan Bonnichsen, Brandi Pekarek, Kayla Kaltenbach, Joe English.

Vice President Haiwick called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited at this time.

Motion by Hoffman and seconded by Effling to approve the Agenda with the amendments to add a motion to approve Addendum of Todd Waring Contract to ½ time FFA Advisor; approve Laura Nordlund, ½ time FFA Advisor; approve Contract for Elaine Erickson, 3rd Grade Teacher. The motion passed.

Motion by Effling and seconded by Semmler to approve the Minutes of the April 8, 2024 Board Meeting. The motion passed.

Bills and Financial Reports were reviewed and approved for payment with a motion by Semmler and seconded by Hoffman. The motion passed.

DIRECT DEPOSIT TRANSMITTAL: \$125,284.44

MAY PAYROLL: \$210,682.67

APRIL CASH REPORT: General Fund: Beginning Balance: \$383,910.62; Receipts: Local - \$75,187.23; State - \$50,021.25.00; Federal - \$0.00, Credits: \$480.00; Disbursements: \$201,429.37; Cash Balance: \$308,169.73; Advance Payment/Petty Cash Asset Accounts - \$7,467.72; Total Cash Account: \$315,637.45. **Capital Outlay Fund:** Beginning Balance: \$2,820,796.59; Receipts: Local - \$56,423.77; Federal - \$0.00; Disbursements: \$43,123.12; Cash Balance: \$2,834,097.24; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$4,273,908.68. **Special Education Fund:** Beginning Balance: \$803,594.56; Receipts: Local - \$30,389.24; Federal - \$0.00; Disbursements: \$35,957.02; Cash Balance: \$798,026.78; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,308,215.34. **Impact Aid Fund:** Beginning Balance: \$506,517.57; Receipts: Federal - \$36,418.00; Disbursements: \$0.00; Cash Balance: \$542,935.57. **School Lunch Fund:** Beginning Balance: \$57,704.47; Receipts: Local - \$6,177.72; State - \$0.00; Federal - \$4,242.13; Credits – \$3,656.54; Disbursements: \$15,704.49; Advanced Payments – \$20,125.94; Ending Balance: \$76,202.31. **Internal Fund:** Beginning Balance: \$14,950.73; Receipts: Local - \$3,455.00; Federal - \$0.00; Disbursements: \$2,618.29; Ending Balance: \$15,787.44. **Custodial Fund:** Beginning Balance: \$126,463.61; Receipts: Local - \$6,122.98; Disbursements: \$13,677.10; Ending Balance: \$118,909.49.

Board Report-10003

FUND: GENERAL FUND

AMAZON CAPITOL SERVICES	Supplies	645.65
ALL AROUND GRAPHICS	Reading Medals	349.20
BERGESON, BRITA	Mileage Reimb - Conference	196.86
BEST WESTERN PLUS RAMKOTA HOTEL	State FBLA Rooms	1,100.00
BOOK SYSTEMS, INC.	Labels	80.00
CAPITAL AREA REFUSE, LLC	Garbage (May)	408.35

CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	743.44
CITY OF HIGHMORE	Utilities	62.78
	Utilities	248.38
COMFORT INN	All State Rooms	226.00
DAKOTA SUPPLY GROUP	Filters	529.20
DIV OF CRIMINAL INVESTIGATION	Background Checks	86.50
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - Bus Route	14,734.92
	Motor Fuel - Athletic	2,747.76
	Motor Fuel - Activity	1,976.25
GRAVES IT SOLUTIONS	Certificate Renewal	180.00
HALL OIL AND GAS CO., INC.	Food - Interviews	54.64
	Propane	2,972.34
HIGH SCHOOL ACTIVITY FUND	Art Rooms - Holiday Inn	632.00
	Track Entry Fee - Gettysburg	85.00
	Background Check	43.25
	Track Entry Fee - De Smet	200.00
	Supplies - Flinn Scientific	239.33
	Reimburse Motor Fuel - Baloun	28.87
	Track Entry Fee - Mobridge	150.00
	Track Entry Fee - Ipswich	125.00
	Golf Entry Fee - Miller	10.00
	Track Entry Fee - Lyman	120.00
	Testing Supplies - Walmart	94.24
	Spikes - MF Athletic	48.95
	Golf Entry Fee - Faulkton	40.00
	Power Adapter - IT Outlet	125.12
	Solo/Duet Registration - Miller	50.00
	Voided Check - Pierre Track Meet	(100.00)
HIGHMORE HERALD, THE	Proceedings	170.43
HIGHMORE-HAROLD SCHOOL DISTRICT	4 Decals - School Vehicles	40.00
HOLIDAY INN	Guidance Room	305.97
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	86.42
INNOVATIVE OFFICE SOLUTIONS LLC	Supplies	134.92
JAN BUSSE FORD	Battery	148.34
JOSTENS, INC.	Elem Yearbooks	612.00
	H Letters	269.33
LIECHTI, BRENT	Student Teach Stipend - SDSU	400.00
LINDE GAS & EQUIPMENT INC.	Vo Ag	88.58
MASHEK FOOD CENTER	Supplies - Math	88.42
	Supplies - Board	8.43
	Supplies - Maintenance	2.64
	Supplies - Testing	60.30
	Food - FACS	483.73
MIDWESTERN MECHANICAL, INC.	Sprinkler Fix	1,450.46
MILLER SCHOOL DISTRICT	2023-2024 Wrestling 50%	26,222.38
NORTHWESTERN ENERGY	Electricity	210.72
	Electricity	3,730.58
POPLERS MUSIC, INC.	Band Supplies	38.70
SHERATON HOTEL	Tie Conference Rooms	378.00
VENTURE COMMUNICATIONS	Telephone	587.58
VESTIS	Mop/Laundry	896.66
WEX BANK	Reactivation Fee - Lost Check	34.41
	Motor Fuel - Bus Mgr	26.69
	Motor Fuel - Maintenance	98.51
	Motor Fuel - Supt	34.41
	Motor Fuel - PD	82.83
	Motor Fuel - Activity	589.63
	Motor Fuel - Athletic	101.44

	<u>GENERAL FUND TOTAL</u>	66,616.54
<u>FUND: CAPITAL OUTLAY</u>		
BAN-KOE COMPANIES	New Intercom	8,059.66
BSN SPORTS LLC	VB Jersey	46.55
BYTESPEED, LLC	Computer	995.00
CENTURY BUSINESS PRODUCTS, INC	Copier Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
CIVIL DESIGN INC	Track Project	9,652.50
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - Activity 15%	348.75
	Motor Fuel - Athletic 15%	484.90
	Motor Fuel - Bus Route 15%	2,600.28
MORRIS INC.	Track Project - Payment 1	26,874.00
	<u>CAPITAL OUTLAY TOTAL</u>	52,291.66
<u>FUND: SPECIAL EDUCATION</u>		
AMAZON CAPITOL SERVICES	Supplies	129.71
DEAN, DOTTI	Chaperone	360.00
HAND COUNTY MEMORIAL HOSPITAL	PT	640.00
	OT	2,080.00
	<u>SPECIAL EDUCATION TOTAL</u>	3,209.71
<u>FUND: FOOD SERVICE</u>		
BROCK'S BUTCHER BLOCK	Beef Processing	986.75
EAST SIDE JERSEY DAIRY	Milk (Supply \$)	653.43
MASHEK FOOD CENTER	Food - Lunchroom	1,082.59
PERFORMANCE FOODSERVICE	Food	7,273.08
	Supplies	161.40
VESTIS	Mop/Laundry	224.17
WEX BANK	Motor Fuel - Food	26.89
	<u>FOOD SERVICE TOTAL</u>	10,408.31
<u>FUND: INTERNAL</u>		
AMAZON CAPITOL SERVICES	Supplies	39.98
	<u>INTERNAL TOTAL</u>	39.98
	MAY TOTAL INVOICES	132,566.20

No Conflicts Disclosures

No Public Input.

Superintendent's Report

- Staffing Update: Mrs. Morgan Bonnichsen is moving from 3rd grade and is taking on the role of our K-12 Principal, replacing her will be Ms. Elaine Erickson as the 3rd grade teacher, and Donald Alger has been hired to coach our Junior High Football team. A Head Football Coach, Michael Barnaud, has been hired through Miller School District.
- Construction Update: Morris took last week off to let the ground dry out. This week Morris has started back up on the track. Builder's Electric also started this week in upgrading the lighting out at the ballfield.
- New App and Website: Rebranding will be starting on our website and school app. The school will be implementing this for the 2024-25 school year beginning July 1. We will be moving from the School Info App and Factor 360 to Apptegy.
- Cameras and Access Points Update: A site review was held looking at our cameras. As of now we have 59 cameras on site, both in and out of the building. With new technology, they will be dropping us down to 34 cameras and adding access key fobs with it.
- Board Training will be held on Monday, July 8, 2024, beginning at 5:30 p.m. before our board meeting. Our July Board Meeting will be held at 8:00 pm.

- HVAC Update: The exhaust fan in the wrestling room has the capabilities to vent air from different rooms and vent outside. It is currently set at 10%. We will be testing this system out at different percentages during wrestling season this next school year to see if it helps.

Kayla Kaltenbach and Joe English entered at this time, 7:13 pm.

Principal's Report

- May 16-17th will be Semester Tests.
- May 17th will be elementary awards starting at 9:00 am followed by junior high awards starting at 10:30 am, and the last day of school will have a 11:30 dismissal.
- Class of 2024 graduation ceremony will take place on May 19th at 2 pm.

Business Manager's Report

- Class of 2024 has stated any funds remaining in their account after all outstanding bills have been paid will be donated to the Rowland/Rheinbolt families by giving 50% to Justin Rowland and 50% to Sarah Rheinbolt.
- An advertisement went out in search of donations for local beef for the school lunch program. A time slot has been saved at DeHaai's in Chamberlain for November 5th, 2024 and March 4th, 2025. Community members can contact either Mr. Cermak or Stacey Hamlin to reserve either of these spots. Monetary donations can also be made out to the school in helping pay for a beef. Donation letters may be made out accordingly.
- A preliminary budget is currently being worked on. Business Manager Hamlin is waiting on a few federal funding allocations to be rewarded, taxable valuations, and final numbers from this year's budget before moving forward.

Old Business:

Motion by Semmler and seconded by Mitchell to approve Second Reading of Policy GCN – Evaluation of Professional Staff. The motion passed.

New Business:

Motion by Semmler and seconded by Effling to approve their votes for the following SD High School Activities Association: West River At-Large Representative Mark Naugle, Custer School District, Native American At-Large Representative Chuck Wilson, Todd County High School, Amendment #1 vote yes, approve the school board resolution; approve Contracts for Certified and Classified Staff; approve Contract for Donald Alger, JH Football Coach; approve Contract for Morgan Bonnicksen, K-12 Principal; approve contracts for Administration; approve Diplomas for graduating Seniors who have met the graduation requirements of the SD Board of Education and Highmore-Harrold Board of Education; approve Contract with ABO School District for SLP Services, \$16,182.40; approve Addendum of Todd Waring Contract to ½ time FFA Advisor; approve Laura Nordlund, ½ time FFA Advisor; approve Contract for Elaine Erickson, 3rd Grade Teacher. The motion passed.

The board set their next regular meeting for Monday, June 10, 2024 at 7:00 pm in the Business Classroom.

Motion by Hoffman and seconded by McCloud to enter into Executive Session at 7:26 p.m. for Personnel SDCL 1-25-1 (1). The motion passed.

Vice President Haiwick declared the board out of executive session at 8:03 p.m.

Motion by Hoffman and seconded by Semmler to Adjourn at 8:04 p.m. The motion passed.

*All motions are passed unanimously unless otherwise noted.

_____ Stacey Hamlin, Business Manager

_____ Jim Stephenson, Board President